

~~CONFIDENTIAL~~

5 October 1951

MEMORANDUM FOR: Deputy Director/Administration
FROM: Assistant Director/Personnel
SUBJECT: Organization.

1. I agree that your suggested proposal to include under the Assistant Director/Personnel all functions in the Agency having to do with people, except finance, is based on principles of sound management organization. I am sure you realize that I certainly do not relish the idea of taking on any additional responsibilities, for, as you know, we have plenty of unresolved problems without asking for more.

2. I can see no reason why the Medical Director could not be made responsible to me at any time you might wish to make the change.

3. Integration of the Office of Training into Personnel is a little more difficult, since the Director of Training is responsible to the DCI, and has a large and growing program and the working arrangement between our two offices is unusually happy. These factors are important, but should not negate the sound organizational plan which you have in mind. If it is decided to carry out the program, you propose, I would of course be glad to take on this related activity.

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Noted by DD/A. Keep in special file in DD/A's office for future reference.

103
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